

# Vice President, Government Relations

Open Date: 2/6/2024  
OPEN UNTIL FILLED



**Department/Location:** Government Relations / Bismarck, ND

**Company:** Basin Electric Power Cooperative

## **Position Purpose:**

This position is responsible to draft, monitor, analyze, implement, or defeat legislation, which may affect Basin Electric and its subsidiaries at the state and federal government levels. The incumbent represents the Cooperative and subsidiaries in matters concerning government relations and policy development before member systems, local, regional, and national trade associations, and legislative, regulatory, and executive groups at the state and federal level.

## **Essential Functions:**

- Represent the legislative interest of Basin Electric Power Cooperative and its subsidiaries Dakota Gasification Company, and Dakota Coal Company.
- Develop strong working relationships with government regulators and representatives.
- Monitor legislative and regulatory reports, which may affect the Cooperative and its subsidiaries. Advise and assist in the legislative and regulatory process where determination of necessary action is made by executive management.
- Lead the Cooperative in federal legislative issues, possess a solid knowledge of the federal legislative process, and develop key contacts with committee staffs, as well as congressional delegation staffs in conjunction with the legislative process.
- Represent the Cooperative and subsidiaries in testimony before legislative committees, as necessary.
- Manages the financial and regulatory operations of the Basin Electric Political Action Committee (BEPAC).
- Develop information for consideration by the General Manager and CEO, the Board of Directors, and the Resolutions Committee in their deliberations of proposed Cooperative policy positions at the Cooperative's annual meeting. These policy positions or resolutions constitute membership guidance to the Cooperative in its day-to-day activities. The resolutions are used as the basis of testimony at the state and federal government level. The incumbent assists in the collection and dissemination of information concerning electric and gas issues for consideration by the Resolutions Committee. The incumbent assists in the dissemination of the Cooperative's policy statements to associated organizations, as well as legislative and congressional representatives.
- Lead and direct long-range planning and research in economic and social areas at local, state, and federal levels, which may affect the long-term legislative position of the Cooperative and Dakota Gas. This research includes consideration of demographics, economic, community, and social development activities with possible effect on the Cooperative and its subsidiaries and consideration of possible involvement strategies in those areas of concern.

## Vice President, Government Relations Continued

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### **Qualifications:**

- Four-year degree; preferred Juris Doctorate.
- 10 years of related experience in public policy development, business, or law.
- Broad understanding of rural electric cooperatives; local, state, and federal government agencies; and the legislative process .
- Analytical problem-solving skills and human relations skills.
- Excellent written and verbal communication skills.
- Able to communicate and present information to individuals at all levels of government, business, and the public.
- Previous supervisory experience.
- A valid driver's license.
- Resume required.
- The above statements are intended to describe the general nature and level of work being performed in this job. This description is not intended to be an all-inclusive list of responsibilities, duties, and requirements for personnel in this position. The incumbent is responsible for performing all duties in a safe and efficient manner in compliance with safe work procedures and safety regulations. Prompt and regular attendance is a requirement for this position.

### **Typical Physical/Mental/Environmental Demands:**

This position requires the ability to remain in a stationary position and to move about the office building, occasional reaching below and above shoulder level, constant use of keyboard/computer and other office productivity machinery, bending, kneeling, lifting/carrying up to 10 pounds, and pushing/pulling up to 20 pounds. It also requires finger dexterity and hand coordination. This position requires the ability to communicate and must be able to clearly exchange accurate information. It also requires the ability to develop plans, procedures, and goals; present information to others; and work under stress to complete projects within deadlines. Extensive travel is required for this position, and the incumbent must be able to operate a motor vehicle.

Applicants interested in this opening should go to <https://www.basinelectric.com> to apply.  
Employees must apply through Inside Basin, by clicking on a position and signing into the Infor Application.

Basin Electric is an Equal Employment Opportunity Employer regarding race, color, religion, sex, sexual orientation, gender identity, national origin, disability, and veterans status.